



**Open Report on behalf of Andrew Crookham, Executive Director - Resources**

Report to:	<b>Overview and Scrutiny Management Board</b>
Date:	<b>26 May 2022</b>
Subject:	<b>Overview and Scrutiny Management Board Work Programme</b>

**Summary:**

This item informs the Board of its current work programme for 2022.

**Actions Required:**

This item is for information only.

## **1. Background**

### Work Programme

The current version of the work programme for the Overview and Scrutiny Management Board is set out in Appendix A.

### Executive Forward Plan

The Executive Forward Plan of key decisions is set out at Appendix B. This is background information for the Board to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

## **2. Conclusion**

This item is to inform the Overview and Scrutiny Management Board of its current work programme for 2022, which is attached at Appendix A to this report.

## **3. Consultation**

### **a) Risks and Impact Analysis**

Not Applicable

#### 4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Board – Work Programme
Appendix B	Forward Plan of Decisions

#### 5. Background Papers

No background papers as defined in section 100D of the Local Government Act 1972 were relied upon in the writing of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted by e-mail at [nigel.west@lincolnshire.gov.uk](mailto:nigel.west@lincolnshire.gov.uk)

**OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

Each agenda includes the following standard items:

- Call-in (if required)
- Councillor Call for Action (if required)

26 May 2022			
Item		Contributor	Purpose
1.	Delivery of HR Administration, Payroll, Exchequer, Adult Care Finance and the Customer Service Centre (CSC)	Sophie Reeve, Assistant Director – Commercial	Pre-Decision Scrutiny (Executive decision on 7 June 2022)
2.	Business World ERP System Re-Design Update	Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance Louisa Harvey, ERP System Delivery Manager, Business World Sadie Rossington, Senior Project Officer	Performance Scrutiny
3.	Approval to Procure Contracts for Temporary Agency Staff	Tony Kavanagh, Assistant Director – HR and Organisational Support Leanne Fotherby, Senior Commercial and Procurement Officer Alison Miller, Talent and Resourcing Manager	Pre-Decision Scrutiny (Executive Decision on 7 June 2022)
4.	People Management Update - Quarter 4	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny

<b>26 May 2022</b>			
<b>Item</b>		<b>Contributor</b>	<b>Purpose</b>
<b>5.</b>	Developer Contributions Scrutiny Review – Second Monitoring Update of Action Plan	Justin Brown, Assistant Director – Growth Warren Peppard, Head of Development Management	Scrutiny Review Activity
<b>6.</b>	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> <li>• Environment and Economy Scrutiny Committee</li> <li>• Highways and Transport Scrutiny Committee</li> <li>• Flood and Water Management Scrutiny Committee</li> </ul>	Chairman of Environment and Economy Scrutiny Committee Chairman of Highways and Transport Scrutiny Committee Cllr Paul Skinner, Chairman of the Flood and Water Management Scrutiny Committee	Performance Scrutiny

<b>30 June 2022</b>			
<b>Item</b>		<b>Contributor</b>	<b>Purpose</b>
<b>1.</b>	Corporate Plan Success Framework 2021/22 – Quarter 4	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 5 July 2022)
<b>2.</b>	Integrated Care Partnership	Michelle Andrews, Assistant Director - ICS	Pre-Decision Scrutiny (Executive Decision on 5 July 2022)
<b>3.</b>	Establishment of the Legal Services Company – Progress Report	David Coleman, Chief Legal Officer	Performance Scrutiny
<b>4.</b>	Procurement of LCC Telephony System	Lucy Robertson, Senior Project Officer	Pre-Decision Scrutiny (Executive decision on 5 July 2022)

<b>30 June 2022</b>			
<b>Item</b>		<b>Contributor</b>	<b>Purpose</b>
<b>5.</b>	Update on IMT Service Plan and Serco Contract Performance	John Wickens, Assistant Director - IMT and Enterprise Architecture Paul Elverstone, Lead IT Contract & Vendor Relationship Officer	Performance Scrutiny
<b>6.</b>	Review of Financial Performance 2021/22	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 July 2022)
<b>7.</b>	Treasury Management Annual Report 2021/22	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Performance Scrutiny
<b>8.</b>	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> <li>Adults and Community Wellbeing Scrutiny Committee</li> <li>Health Scrutiny Committee</li> </ul>	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny
<b>9.</b>	Grantham Fire Station Refurbishment (EXEMPT)	Dave Pennington, Head of Property Development	Pre-Decision Scrutiny (Executive decision on 5 July 2022)

<b>25 August 2022</b>			
<b>Item</b>		<b>Contributor</b>	<b>Purpose</b>
<b>1.</b>	Corporate Plan Success Framework 2022/23 – Quarter 1	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 6 September 2022)

25 August 2022			
Item		Contributor	Purpose
2.	Insurance Strategy	Mandy Knowlton-Rayner, Insurance and Risk Lead	Pre-Decision Scrutiny (Leader Decision between 5 – 9 September 2022)
3.	People Management Update - Quarter 1	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
4.	Revenue Budget Monitoring Report 2022/23 – Quarter 1 to 30 June 2022	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 September 2022)
5.	Capital Budget Monitoring Report 2022/23 – Quarter 1	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 September 2022)
6.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> <li>Children and Young People Scrutiny Committee</li> <li>Public Protection and Communities Scrutiny Committee</li> </ul>	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee  Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

29 September 2022			
Item		Contributor	Purpose
1.	Transformation Programme Update ( <i>with focussed overview on the Children in Care project</i> )	Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance  Clare Rowley, Head of Transformation	Performance Scrutiny

<b>29 September 2022</b>			
<b>Item</b>		<b>Contributor</b>	<b>Purpose</b>
<b>2.</b>	Update on IMT Services <ul style="list-style-type: none"> <li>• Project Portfolio</li> </ul>	Donna Fryer, Head of Portfolio and Resources	Performance Scrutiny
<b>3.</b>	Treasury Management Performance 2022/23 - Quarter 1 to 30 June 2022	Karen Tonge, Treasury Manager	Performance Scrutiny
<b>4.</b>	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> <li>• Environment and Economy Scrutiny Committee</li> <li>• Highways and Transport Scrutiny Committee</li> </ul>	Chairman of Environment and Economy Scrutiny Committee Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

<b>27 October 2022</b>			
<b>Item</b>		<b>Contributor</b>	<b>Purpose</b>
<b>1.</b>	Performance of the Corporate Support Services Contract	Sophie Reeve, Assistant Director - Commercial Arnd Hobohm, Serco Contract Manager	Performance Scrutiny
<b>2.</b>	Health and Safety Annual Report 2021/22	Fraser Shooter, Health and Safety Team Leader	Performance Scrutiny
<b>3.</b>	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> <li>• Adults and Community Wellbeing Scrutiny Committee</li> <li>• Health Scrutiny Committee</li> </ul>	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

<b>24 November 2022</b>			
<b>Item</b>		<b>Contributor</b>	<b>Purpose</b>
<b>1.</b>	Corporate Plan Success Framework 2022/23 – Quarter 2	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 6 December 2022)
<b>2.</b>	Draft Infrastructure Funding Statement 2021/22	Brendan Gallagher, Principal Planning Officer – Infrastructure	Pre-Decision Scrutiny (Executive decision on 6 December 2022)
<b>3.</b>	People Management Update - Quarter 2	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
<b>4.</b>	Revenue Budget Monitoring Report 2022/23 – Quarter 2 to 30 September 2022	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 December 2022)
<b>5.</b>	Capital Budget Monitoring Report 2022/23 – Quarter 2 to 30 September 2022	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 December 2022)
<b>6.</b>	Treasury Management Performance 2022/23 - Quarter 2 to 30 September 2022	Karen Tonge, Treasury Manager	Performance Scrutiny
<b>7.</b>	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> <li>• Children and Young People Scrutiny Committee</li> <li>• Public Protection and Communities Scrutiny Committee</li> </ul>	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee  Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny



15 December 2022		
Item	Contributor	Purpose
<p>1.</p> <p>Update on IMT Services</p> <ul style="list-style-type: none"> <li>• Data Services</li> <li>• Service KPI's &amp; Service Issues</li> </ul>	<p>Sue Cline, Head of Data Services and Business Intelligence</p> <p>Paul Elverstone, Lead IT Contract &amp; Vendor Relationship Officer</p>	Performance Scrutiny
<p>2.</p> <p>Developer Contributions Scrutiny Review – Third Monitoring Update of Action Plan</p>	<p>Justin Brown, Assistant Director – Growth</p> <p>Warren Peppard, Head of Development Management</p>	Scrutiny Review Activity
<p>3.</p> <p>Overview and Scrutiny Work Programmes</p> <ul style="list-style-type: none"> <li>• Environment and Economy Scrutiny Committee</li> <li>• Highways and Transport Scrutiny Committee</li> <li>• Flood and Water Management Scrutiny Committee</li> </ul>	<p>Chairman of Environment and Economy Scrutiny Committee</p> <p>Chairman of Highways and Transport Scrutiny Committee</p> <p>Cllr Paul Skinner, Chairman of the Flood and Water Management Scrutiny Committee</p>	Performance Scrutiny

**Items to be programmed:**

- Insurance Tender (Pre-Decision Scrutiny) – March 2023

**For more information about the work of the Overview and Scrutiny Management Board please contact Tracy Johnson, Senior Scrutiny Officer, by e-mail at**

**[Tracy.Johnson@lincolnshire.gov.uk](mailto:Tracy.Johnson@lincolnshire.gov.uk)**

**FORWARD PLAN OF KEY DECISIONS FROM 01 JUNE 2022**

PUBLISH DATE 3 MAY 2022

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I026023	Re-procurement of the Temporary Agency Staffing Contract	Open	Executive 7 Jun 2022	Overview and Scrutiny Management Board	Reports	Senior Commercial and Procurement Officer E-mail: <a href="mailto:leanne.fotherby@lincolnshire.gov.uk">leanne.fotherby@lincolnshire.gov.uk</a>	All Divisions
I025180	Options for the Future Delivery of HR Admin, Payroll, Exchequer, ASC Finance and the Customer Service Centre (CSC)	Open	Executive 7 Jun 2022	Internal consultation with CLT, Commissioning Board and Overview and Scrutiny Management Board	Reports	Assistant Director - Commercial E-mail: <a href="mailto:sophie.reeve@lincolnshire.gov.uk">sophie.reeve@lincolnshire.gov.uk</a>	n/a
I026119	Procurement of LCC Telephony System	Open	Executive 5 Jul 2022	Executive Councillor for Highways, Transport and IT, Executive Director – Resources, CLT, Informal Executive, Overview and Scrutiny Management Board	Reports	Assistant Director - IMT and Enterprise Architect e-mail: <a href="mailto:john.wickens@lincolnshire.gov.uk">john.wickens@lincolnshire.gov.uk</a>	N/A
I026118	The Lincolnshire Secure Children's Home - New Build	Exempt	Executive 5 Jul 2022	DLT/Executive DLT/Children and Young People Scrutiny Committee	Reports	Head of Service - Children in Care Transformation E-mail: <a href="mailto:tara.jones@lincolnshire.gov.uk">tara.jones@lincolnshire.gov.uk</a>	All Divisions
I025706	Re-commissioning of Best Start Lincolnshire services	Open	Executive 5 Jul 2022	Children and Young People Scrutiny Committee	Reports	Commissioning Manager - Children's Strategic Commissioning E-mail: <a href="mailto:saraj.gregory@lincolnshire.gov.uk">saraj.gregory@lincolnshire.gov.uk</a>	All Divisions
I025704	Family Hub Feasibility Study - decision to progress to development stage	Open	Executive 5 Jul 2022	Internal SLT, CSTM's, Early Help Governance Group, LSCP, Children and Young People Scrutiny Committee	Reports	Head of Service - Boston/South Holland Locality Area E-mail: <a href="mailto:tara.jones@lincolnshire.gov.uk">tara.jones@lincolnshire.gov.uk</a>	All Divisions

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I025544	Review of Financial Performance 2021/22	Open	Executive 5 Jul 2022	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance e-mail: <a href="mailto:michelle.grady@lincolnshire.gov.uk">michelle.grady@lincolnshire.gov.uk</a>	All Divisions
I026240 New!	Surplus Land Disposal	Open	Executive Councillor: People Management, Legal and Corporate Property  Between 18 Jul 2022 and 29 Jul 2022	Leader of the Council, Executive Councillor for People Management, Legal and Corporate Property, Executive Director – Resources, Property Board	Reports	Interim Assistant Director - Corporate Property e-mail: <a href="mailto:paulm.smith@lincolnshire.gov.uk">paulm.smith@lincolnshire.gov.uk</a>	Bourne North and Morton
I026216 New!	Residential Estate Expansion Programme - Children's Home Louth	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning)  Between 1 Sep 2022 and 22 Sep 2022	Children and Young People Scrutiny Committee	Reports	Head of Property Development E-mail: <a href="mailto:Dave.pennington@lincolnshire.gov.uk">Dave.pennington@lincolnshire.gov.uk</a>	Louth North; Louth South
I025685	Re-Commissioning of Domestic Abuse Services	Open	Executive 6 Sep 2022	Public Protection and Communities Scrutiny Committee	Reports	Commercial and Procurement Manager E-mail: <a href="mailto:carl.miller@lincolnshire.gov.uk">carl.miller@lincolnshire.gov.uk</a>	All Divisions
I021049	The Expansion of St Lawrence's School, Horncastle	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning)  Between 14 Sep 2022 and 21 Sep 2022	Children and Young People Scrutiny Committee	Reports	Head of Property Development Email: <a href="mailto:Dave.Pennington@lincolnshire.gov.uk">Dave.Pennington@lincolnshire.gov.uk</a>  Programme Manager, Special Schools Strategy Email: <a href="mailto:Eileen.McMorrow@lincolnshire.gov.uk">Eileen.McMorrow@lincolnshire.gov.uk</a>	Horncastle and the Keals

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I026109	Household Waste Recycling Centre Operational Contract Procurement	Open	Executive Councillor: Waste and Trading Standards  Between 1 Nov 2022 and 4 Nov 2022	Environment and Economy Scrutiny Committee	Reports	Head of Waste E-mail: <a href="mailto:mike.reed@lincolnshire.gov.uk">mike.reed@lincolnshire.gov.uk</a>	All Divisions
I026178 New!	Specialist Adults Accommodation at Grange Farm, Market Rasen	Open	Executive  6 Dec 2022	Adults and Community Wellbeing Scrutiny Committee	Reports	Senior Project Manager - Corporate Property E-mail: <a href="mailto:emma.rowitt@lincolnshire.gov.uk">emma.rowitt@lincolnshire.gov.uk</a>	Market Rasen Wolds
I025746	Recommissioning of Children with Disabilities services	Open	Executive  7 Feb 2023	Children and Young People Scrutiny Committee	Reports	Strategic Commissioning Manager E-mail: <a href="mailto:mark.rainey@lincolnshire.gov.uk">mark.rainey@lincolnshire.gov.uk</a>  Strategic Commissioning Head of Service E-mail: <a href="mailto:charlotte.grey@lincolnshire.gov.uk">charlotte.grey@lincolnshire.gov.uk</a>	All Divisions